***To be printed on company headed paper (delete this line before printing)***

Date [Insert Date here]

**For the attention of HM Revenue & Customs**

We are [Insert full name of Company]. Our EORI number is [Insert EORI number here]. Our VAT Registration number is [Insert VAT number here].

We hereby authorise and empower Viamaster International Limited (EORI number GB817524624000) to act as our “Customs Representative” in a Direct capacity for the completion and submission of our import and/or export declarations in accordance with Clause 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018.

We hereby confirm our default method of payment for VAT is

Postpone VAT Accounting

Own Deferment account – [insert 7-digit deferment account number here]

Own Cash account – [insert 11-digit cash account number here]

Viamaster Deferment account

We hereby confirm our default method of payment for Duty is

Own Deferment account

Viamaster Deferment Account

Own Cash account

Please advise the following if relevant:

We confirm we have authorised Viamaster to use our deferment account in the [CDS financial dashboard.](https://www.access.service.gov.uk/login/signin/creds)

We hold a waiver; or

We hold a Customs Comprehensive Guarantee (CCG) [Insert CGU reference number].

I confirm that I have authority to sign this document on behalf of the Company.

Yours faithfully

[Please sign here]

Name [Insert name here]

Job title [Insert job title here]